

**KENTUCKY CAPITAL DEVELOPMENT CORPORATION**  
**MINUTES**  
**December 1, 2022**

The regular meeting of the Kentucky Capital Development Corporation was called to order at 4:33 p.m., December 1, 2022 at 109 Consumer Lane, Frankfort, KY.

Those members of the Board of Directors (BOD) present were Clay Patrick, Chairman; Danny Willis, Vice Chairman; Mike Feldman; Kimberly Gester; Richard Rosen; Mayor Layne Wilkerson and Clay Hulette. Terri Bradshaw, President/CEO, Franklin County Judge Executive-elect Michael Mueller and Deputy County Judge Executive Tambra Harrod, were also present.

Others present at the meeting included Brent Sweger and Ben Macklin, The State Journal. The public portion of the meeting was not livestreamed on KCDC's Facebook page due to technical errors.

Mr. Patrick called the meeting to order. Mr. Rosen noted that the title of the agenda for this meeting should be revised to remove "Special Called" to reflect that the meeting is the regular November 2022 meeting of the BOD. The BOD agreed and the Secretary was asked to note the change.

**PRESENTATION**

To respect the time of Mr. Sweger, the BOD asked him to proceed with his presentation of a proposal for multi-use development of infill properties. Mr. Sweger has an interest in urban planning and presented comments and visual renderings of possibilities he has imagined regarding various parcels in our community.

**MINUTES**

Mr. Patrick presented the draft minutes from the October 18, 2022. Mr. Rosen moved to approve the minutes, as presented, and Mr. Feldman seconded the motion. The minutes were approved.

**MONTHLY BUSINESS**

Ms. Bradshaw presented the monthly invoices for November, which totaled \$14,283.82. She also presented the monthly financial reports for October 2022. A copy of the schedule of invoices and monthly financial reports is attached to these minutes. Ms. Gester moved to approve the monthly invoices, as presented. Mr. Feldman seconded the motion. The motion was approved.

**Capital expenditures** – With regard to the BOD's decision at its last meeting to modify the budget to add \$1,500 to the equipment line item, Mr. Rosen noted that the budget included sufficient funds and that the change was unnecessary. Therefore, he made a motion to rescind the budget modification. Mr. Hulette seconded. The motion was approved.

## **OLD BUSINESS**

**PDI Grant Application-** Ms. Bradshaw reported that the application had passed the first round. Site visits were expected in mid-November but conditions continue to look favorable for approval.

**Workforce Grant -** Ms. Gester updated the group on the application for the workforce grant. The working group is continuing working through draft documents and that various discussions will be needed with KCDC counsel, Bob Kellerman. Interapt and KSU have reviewed the draft documents and have provided preliminary approval. Drafts of the documents will be provided to the BOD at its January meeting and Ms. Bradshaw will forward the documents to Mr. Kellerman before the BOD review.

**DIG Update –** Mr. Hulette reported that DIG had 14 members at that time and that the group was planning to conduct a membership meeting in early December.

**Regional Development Strategy Update –** Ms. Bradshaw reported that approximately 450 people attended the group's November 30 meeting and that fundraising has begun and was going well.

**CDL Certification –** Ms. Bradshaw provided an update on the Commercial Drivers License program which is being conducted with Bluegrass Community and Technical College (Bluegrass College Academy) to offer training to qualify individuals to drive for our schools and employers (Basic) and then other driver specializations contingent on adequate demand for the training. The costs of the program are expected to be paid by the employers to benefit from the specialized training.

**Personnel –** In light of the abrupt resignation of KCDC's intern, Ms. Gester and Mr. Feldman offered to conduct an exit interview. Chairman Patrick asked each BOD member to complete an evaluation of the Executive Director and forward those to him by December 31.

## **NEW BUSINESS**

**Nominating Committee –** Chairman Patrick appointed Ms. Gester, Mr. Willis and Mr. Rosen to the Nominating Committee and charged them with presenting a slate of officers to serve for the 2023 year. Upon motion by Mr. Rosen and second by Ms. Gester, the board approved the Nominating Committee members.

## **PRESIDENT/CEO REPORT**

Because of the timing of the meeting, Ms. Bradshaw had not had time to complete her detailed report for November. She noted that it would be provided to the BOD.

There being no further business to come before the BOD at the time, at 1:45 p.m. Mr. Hulette made a motion to adjourn the meeting. Ms. Gester seconded the motion. The motion was approved and the meeting was adjourned at 6:15 p.m.

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CHAIRMAN

*R Clay Hulette*  
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SECRETARY